## **Appling County Board of Education**

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## **Solicitation Notice**

The Appling County School System (ACBOE) is conducting a search for an independent advisor to assist with the design, implementation and communication of our Supplemental Retirement Plan through a request for qualifications ("RFQ"). A separate process will be conducted at a later date to search for potential administrators and vendors of the plan. The selected firm will provide independent advice and counsel to the School System to help identify and select products providing the greatest benefit for the School System and its employees. Interested parties can pick up a bid packet from 8:00 am to 4:30 pm (M-F) at the Appling County Board of Education front office or request a packet via email from:

Adrienne Taylor

Email: adrienne.taylor@appling.k12.ga.us

The final day to pick up bid packets will be November 16, 2011. These packets must be returned to the ACBOE before <u>4:00 pm on November 28</u>, **2011** in order to be considered.

The Appling County Board of Education reserves the right to waive any and all guidelines herein, to waive minor irregularities, and to reject any and all RFP's if considered to be in the best interest of the school district.